

PAARL SCHOOL



HOSTEL PROSPECTUS

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We are pleased to admit your son/daughter to our hostel. We hope that his/her stay here will be happy and that he/she will have fond memories of his/her hostel years.

In order to avoid confusion or misunderstanding, we request that you peruse this prospectus and that you keep it for future reference. You are more than welcome to make enquiries, should there be any uncertainty regarding the contents of the prospectus.

1. GROUPING AND SUPERVISION

The hostel has a section for girls and boys. The hostel is supervised by a superintendent, who in conjunction with the teachers and hostel mothers and assistants, are responsible for effective functioning.

2. ADMISSION – LEARNERS ON BUS ROUTES

Learners who live far and are not on a bus route, qualify for admission to the hostel. In exceptional circumstances pupils on bus routes may be admitted to the hostel, with the provision that preference is granted to children who live far from school.

3. WASHING

Learners' clothes must be clearly marked and will be washed at the school laundry at a weekly tariff payable in advance. Please supply your child with a labeled laundry bag. It is also important that all clothes should be clearly labeled. For information regarding washing fees please contact the finance office.

4. MEALS

Learners will enjoy three balanced meals daily.

5. STUDY

The learners are grouped according to their grades and attend study sessions in various rooms where the staff assist them with their homework. The learners from grades 5 - 9 have an additional one hour study session in the evenings.

Study times: 14:15 – 15:15
19:00 – 20:00 (senior learners)

6. RECREATION

We have a recreation room with a television set and video machine where learners may watch selected programs. Learners may also use the games room to play pool, board games, listen to music, etc. During summer pupils can relax at the swimming pool in the afternoons. We also strive to expose our learners to physical activities. A physiotherapist supervises activities for our disabled learners during the afternoon.

7. GENERAL INFORMATION FOR NEW BOARDERS

7.1 STAFF

7.1.1 Hostel Head:	Mr S Kruger
7.1.2 Superintendent:	Mr F Coetzee
7.1.3 Teachers:	B. Wolhuter T. Koch R. van Dijk H. van der Merwe
7.1.4 Physiotherapist	C. Da Rocha
7.1.5 Domestic Supervisors:	E. Shultz M. Flint

7.2 TELEPHONE NUMBERS

Paarl School:	(021) 981 5555
Superintendent:	(021) 982 2374 083 2507740
Public phone (phone card):	(021) 981 1028
Coin telephone:	(021) 981 1069

7.3 HOSTEL FEES:

For information enquire at the financial office. Hostel fees are spread over 10 months.

Hostel fees are strictly payable in advance. Should you not adhere to this arrangement, we will be compelled to refuse acceptance of your child at the hostel.

Should you have any problems regarding the payment of hostel fees, you are welcome to notify us in writing, or to make an appointment with the principal.

7.4 WEEKENDS:

All boarders MUST leave the school premises by 17:00 and may not return on Sunday before 17:00. Parents have to provide their cell phone numbers so that it can be registered on the Gatekeeper program. Access to the school through the main gate at the hostel will be possible on a Friday between 13:45-17:00 and 17:00-20:00 on a Sunday by phoning **079 529 6479** free of charge. Should you be unable to adhere to the above times, it remains your responsibility to make alternative arrangements. Gates close at 20:00 on Sundays. A fee of R20.00 per hour or part thereof will be charged if a learner is fetched late on a Friday. Please ensure that your child is groomed (bathed, hair washed and nails clean and short) when he/she returns to the hostel on Sunday evenings or Monday mornings.

7.5 LEARNER INFORMATION:

Please complete the attached form at your earliest convenience regarding parent and learner information and return to the hostel head.

7.6 FETCHING OF LEARNERS

Please complete the list of people who may fetch your child. (Should a person's name not appear on the list, telephonic permission may be given).

No pupil will be allowed to leave the hostel during a normal school week, except in cases where the parent made arrangements with the superintendent (083 250 7740) or head master.

7.7 MARKING OF CLOTHES

All clothes must be marked (refer to sketch). Please sew the printed labels onto all articles of clothing. Marking pens or labels that are ironed on, are not suitable for socks.

7.8 POCKET MONEY

For class outings, cake sales, etc. Please entrust it to the domestic supervisors for safekeeping. (junior learners)

7.9 TUCK

Hand in at house mother. (junior learners)

7.10 MEDICATION

Hand in at the supervisor. If there are changes in the medication, please notify school and hostel thereof.

7.11 BEDDING

Learners must have his/her own duvets, covers, sheets, pillows and pillowslips. If there is a problem, the hostel can provide.

7.12 TOILETRIES

Every learner must have his own face cloth, towel, toothbrush, toothpaste, shampoo, etc. Paarl School will not supply these articles.

7.13 CLOTHES

Enough casual clothes, bathing costume, pajamas and slippers or something similar, to be worn after they have had a bath.

7.14 CELLPHONE

May only be used during recreation times. The hostel will not be liable for broken or stolen cell phones.

7.15 TOYS

It is not advisable to bring expensive toys to the hostel, as hostel staff cannot accept responsibility.

7.16 IMPORTANT TIMES

Rise : 06:30
Inspection : 07:00
Breakfast : 07:05
Lunch: : Second break
Bath time for the disabled: 14:00 – 15:00
Study: 14:15 – 15:15 (all learners) and 19:00 – 20:00 (snr learners)
Recreation time: 15:30 – 16:45 en 17:30 – 20:00 (junior learners)
15:30 – 16:45, 17:30 – 19:00 en 20:00 – 20:30 (snr learners)
Supper: 17:00
Bath time: 19:00 (junior learners)
20:30 (senior learners)
Bible study: 20:50
Bed time: 20:00 (junior learners)
21:00 (senior learners)

Parents are welcome and are in fact encouraged to phone their children regularly, providing that this does not take place during study times, supper, bible study or after bedtime.

7.17 LOCKS

Learners must have a good lock for their cupboards – preferably a number lock, as keys are easily lost. Please hand in the duplicate key at your hostel head.